

**Alabama Child Death Review System
State Team Meeting Minutes
Montgomery, AL
January 17, 2013**

State Team Members Present:

Sue Ash (Proxy-Nancy Buckner)
Scott Belton (Proxy-Michael Sparks)
Dr. Stephen Boudreau
Marc Boyd (Proxy-Colonel Hugh McCall)
Richard Burleson (Proxy-Dr. Don Williamson)
Sheriff Herbie Johnson
Representative Jim McClendon
Reverend Joseph Godfrey
Gina South
Sheriff Bobby Timmons
Dr. Ernest Wood

Guests/Staff Present:

Folashade Ayanwale
Aretha Bracy
Wendy Caraway
Bob Hinds
Dr. Debra Hodges
Britany Kirksey
Melissa McNeil
Lisa Reid
Theresa Wilson
Dr. Albert Woolbright

Conference Call:

Dr. Bill King
Steve Lafreniere (Proxy-Jim Reddoch)
Johnny Long (Proxy-Robert Brissie)
Dr. Kathy Monroe
Dr. Debra Williams
Jerry Williams

Call to Order

On January 17, 2013, at approximately 1:00 PM at the Alabama Industrial Development Training (*AIDT*) Center in Montgomery, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Richard Burleson.

Welcome Members and Guests

Mr. Burleson welcomed everyone and introductions were made by those in attendance.

Old Business

State Team Membership Update

Mr. Burleson reported the vacant position with representation from the Coroners Association and that Dr. A.Z. Holloway's term recently expired. The Governor's office has been notified and waiting for the re-appointment or a new appointment for this vacancy.

Approval of Past Minutes

A quorum of members being present, the minutes for the October 10, 2011, January 19, 2012, July 12, 2012, and October 18, 2012 meetings, and May 17, 2012 conference call were approved as written.

SCDRT Recommendations

After a brief discussion, the recommendations were adopted and approved as written. A formal set of recommendations will be published in the next annual report.

ACDRS Annual Report

The Annual Report for completed 2008 and 2009 data's printing was delayed in anticipation of an increased case completion rate. The annual report is expected to be complete and printed by mid-year.

Case Status Update

Ms. Bracy reported on the Case Status Report and Team Performance for 2008, 2009, and 2010. The case completion rate has increased for 2008 and 2009 and local coordinators are encouraged to review and submit completed 2010 cases by April 1, 2013.

COIIN Update

Ms. Bracy gave an update on COIIN (Collaborative Improvement and Innovative Network), a national initiative with thirteen states in Regions IV and VI whose focus is the reduction of infant mortality. The Safe Infant Sleep strategic action team has held several meetings and identified a strategy to reduce infant deaths by 5% with potential action steps to achieve their goal by December 2013.

New Business

Funding, Staffing and Duty Changes

Mr. Burleson gave an overview of the funding and introduced CDR's newest employee, Folashade Ayanwale, the public health educator responsible for outreach and public awareness. Mr. Burleson also reported that he would be working part-time with the State Medicaid Agency and he would provide more details at a later date.

CPSC Recalls and ATV Investigations

Mr. Burleson reported that the Injury Prevention staff would not do the ATV Investigations this year but the staff would perform the inspections with stores in this area.

CPS Clinics

The Child Passenger Safety clinics are ongoing and held monthly for families in the greater Montgomery area. Car seat checks are free to the public and free car seats are provided to those low income families that are eligible. Dr. King applauds the Montgomery area initiative and their efforts.

Suicide Prevention Efforts

The Garrett Lee Smith Youth Suicide Prevention Grant is a 3 year award where staff will work closely with the state suicide coalition and 3 crisis centers in providing outreach and gatekeeper training.

ADPH Video Conferencing

Mr. Burlison reported that new technology within the department will provide the opportunity for state team meetings to be held by video conferencing. This new capability will be an advantage for out of town state team members who travel to meetings and increase the required number of members in attendance for a quorum to conduct official business.

Tentative 2013 Meeting Dates

- Thursday, April 18, 2013
- Thursday, July 18, 2013
- Thursday, October 17, 2013

The proposed dates and meeting location would remain until further notice.

Open Discussion

Sheriff Timmons thanked Dr. Jim McClendon, Chair of the House of Representative's Health Committee for his efforts in the legislature and encouraged state team members to meet him. Dr. McClendon was a champion for the CDR recommendations to the Graduated Driver License enhancements.

Executive Session (if necessary)

An executive session was not called during this meeting.

Adjourn

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned.